**TITLE**: ToR exploratory mission in Montenegro

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# Context

Médecins du Monde/ Doctors of the World is planning to conduct an exploratory mission in Montenegro to assess health needs of marginalized groups, and to determine the feasibility of implementing intervention programs. Although Montenegro is relatively politically stable, the country faces significant socio-economic challenges, exacerbated by complex migratory dynamics and increased protection needs for various vulnerable populations.

Montenegro serves as both a transit and, in some cases, a destination country for migrants and refugees. These migratory movements are often linked to the Balkan routes, which migrants use to reach Western Europe. Reception infrastructure in Montenegro is limited, and migrants and refugees face difficulties in accessing basic services such as healthcare, education, and legal assistance. Migrant populations are particularly vulnerable to various forms of exploitation and violence, including human trafficking.

Montenegro also grapples with several social protection issues affecting various groups, including migrants, refugees, women, children, and marginalized communities. This exploratory mission by MdM in Montenegro aims to thoroughly assess these challenges, considering the cross-cutting needs in social protection and health. The mission seeks to gather detailed data, identify local partners, evaluate the relevance and feasibility of interventions, and develop an action plan for a potential future intervention that is both holistic and sustainable.

To ensure the successful execution of this exploratory mission, MdM is looking to recruit a logistics consultant with relevant experience in humanitarian and development mission environments.

# Organisation

## Composition and coordination

* Mission GenCo (operational officer)
* Senior international health advisor
* Mhpss advisor
* Log officer

## Planning

The mission should have a duration of about 3 weeks:

12/09 - 13/09 remote work (organization)

16/09 - 27/09 field work in Montenegro

30/09 - 03/10 remote work (final reporting)

## logistics and administrative responsibilities

### Preliminary logistics tasks before the exploratory mission:

* Preliminary security briefing with MdM Network Security Adviser
* Mapping and analysis of the main roads and accessibility of the targeted areas and using GIS tools (*e.g.* Satellites.pro, Google StreetView, OsmAnd app., *etc.*),
* Preliminary OSINT (Open-Source Intelligence) on the local essential suppliers for the mission (fuel, accommodation, car rental, *etc.*),
* Preliminary booking of car rental, housing and communication, if possible,
* Preliminary OSINT on the local public transportation system,
* Preliminary OSINT on the local public services for energy (electricity/fuel/gaz) and water distribution.

### Logistics objectives and outcomes expected of the exploratory mission:

* Logistics support to the exploratory mission team for traveling, housing, general safety and communication,
* Support to the medical team for the mapping of thehealth infrastructures in the targeted areas,
* Support to the medical team for the logistical SWOT analysis of health infrastructures visited,
* Reporting on the logistics outcomes of the mission, including:
  + Short summary of the mission,
  + Logistical challenges encountered,
  + Detailed expenses accountability,
  + Short market analysis on
    - office rental,
    - office and general supplies,
    - communication providers (incl. phone & internet),
    - car dealers and rentals,
    - energy supply.
  + Logistics risks and specificities if any (*e.g.* weather, road conditions, security threats, local acceptance, *etc.* ),
  + Local working procedures,
  + Logistical recommendations (if any) following the logistical SWOT analysis of medical infrastructures visited,
  + Other recommendations

**Type of Contract:** National or International Consultancy **Languages:** English (primary) and Serbian or Croatian.

**Number of Days:** 20

**Required Profile and Eligibility Criteria:**

Consultants must meet the following criteria:

* Bachelor's or Master's degree in International, Humanitarian, Commercial Logistics, or a related field;
* Valid driving license;
* Minimum of 2 years of proven experience in logistics, either in project settings and/or in a capital city;
* Proficiency in English is mandatory; proficiency in Serbo-Croatian is an advantage;
* Previous knowledge of the region is an advantage;
* Previous knowledge of migration routes is an advantage;
* Strong analytical and synthesis skills;
* Excellent writing abilities;

# How to apply

Interested candidates are invited to submit their application by **September 5, 2024**, to the following email address: consultancy@medecinsdumonde.be, with **"Mission Explo Montenegro"** in the subject line.

The application should include:

* A CV and a financial offer, including:
  + A detailed financial proposal, taking into account the daily rate and the costs related to the organization of the mission (travel expenses, per diem, accommodation, etc.). Your offer must include the total amount excluding VAT\* as well as the applicable withholding tax percentage.

Only shortlisted candidates will be contacted.  
We reserve the right to finalize the recruitment process before the closing date for applications. Please note that your personal data will be processed confidentially and stored electronically.